

Minister Position Description

WORSHIP

- The Minister should have a strong pulpit presence
- Lead an uplifting and energetic worship service with sermons based on stories and current events
- Interpret and relate the Bible to today's world
- Plan and co-ordinate a worship schedule in conjunction with the Music Director, Session and the Sunday School teachers

PASTORAL CARE AND OUTREACH

- Minister effectively to people in crisis situations
- Make pastoral calls on people in hospitals and nursing homes and those confined to their homes
- Give support to those in need of pastoral care as appropriate, including baptism and marriage preparation, care to the sick and dying, bereavement, individual support and visiting
- Develop relationships with community and external organizations to promote positive links with the Church

YOUTH MINISTRY AND CHRISTIAN EDUCATION

- Effectively communicate a vision of youth ministry
- Develop community both among young people, and between young people and the broader faith community
- Advocate for youth and youth ministry within and outside the community
- Take a lead role in Christian Education
- Participate in Sunday School activities

ADMINISTRATION

- Ensure that the Church records are maintained on a timely basis
- Attend Presbytery meetings
- Ability to work with others
- Outgoing and friendly
- Flexible and adaptable
- Help people develop their leadership abilities
- Encourage others to assume and carry out leadership roles
- Inspire a sense of confidence
- Fill a consultative and advisory role within the Church in terms of guiding various boards, committees and attend meetings which require her/his attendance, as outlined in the Manual
- Minister will meet with the M&P Committee four times a year to review concerns, position description, celebrate success and joys, to discuss disappointments, and to be supported by the committee.
- The Minister should attend and participate in Church events